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NOV 29 1954

Honorable Arthur S. Flemming  
Director,  
Office of Defense Mobilization  
Washington 25, D. C.

Dear Mr. Flemming:

In response to the request in your letter of 26 November 1954 for a summary report on the exercise held 20 November 1954, there are set forth hereunder the answers to the questions contained in the check list attached to the letter:

1. Forty-two key officials of this Agency participated in the test at the relocation center. These officials comprised a truly composite representation of the emergency force of this Agency.

2. Mr. H. Gates Lloyd, Assistant Deputy Director (Administration), was in charge of activities at the relocation site.

3. Specific war game type problems as such were not presented for solution. Instead, a portion of the exercise was devoted to consideration of the factors assumed and problems contemplated by the over-all situation of the exercise and an analysis of their impact upon the functioning of the headquarters under circumstances of attack. The remainder of the exercise was devoted to an inspection of the facilities of the center, an examination of the documents lodged in the vital documents vault by the various components of this Agency, and a demonstration of emergency communications facilities, both intra-agency and inter-agency.

4. A record of activity which took place at the site during this exercise has been prepared for future reference.

5. All participants arrived at the relocation site in advance of 10:00 A. M. on 20 November 1954, so that the exercise commenced promptly at that time. All but two of the participants remained at the site until 4:00 P.M. on the same date.

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6. Communications facilities were adequate.

7. The office space at the relocation site is adequate to accommodate the number of employees necessary to carry on the essential functions of this Agency working through its emergency relocation force.

8. Office space has been allocated to the individual agency components.

9. Indispensable operating records are readily available at the site to those persons who would have to use them. An important part of the exercise was devoted to an analysis of the adequacy of these records and to a discussion of keeping them current and timely pursuant to prescribed criteria.

10. The transportation problems which we assume might be encountered during actual emergency in maintaining contact with High Point and other relocation sites would not, we believe, be insurmountable in the light of a fairly adequate existing road net in the area. However, consideration is being given to the matter of using helicopters as a means of expediting liaison with other sites.

11. A complete security plan covering the relocation site and its facilities in time of emergency has been drawn and approved. This contemplates the use of the present security force at the installation, supplemented by other selected personnel of this Agency especially deputed for the purpose.

12. Further comments and a general analysis of operations, both at our emergency relocation site and at High Point, will be presented in the report requested on or before 15 December 1954 in your letter of 22 October 1954.

Sincerely,

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L. K. WHITE  
Deputy Director

*Note: b/c by*



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